

# K.L.E.S Institute of Dental Sciences, Bengaluru

## Minutes of College Curricular Committee meeting

**Location:** Principal office

**Date:** 16<sup>th</sup> June 2023

**Time:** 11.00 AM

**Attendees:**

Chairperson: Dr. Srivatsa G

Members: Dr. Praveen B N  
Dr. Madhu K  
Dr. Rajeswari CL  
Dr. Ramdas B  
Dr. Sumitra  
Dr. Srivastava B K  
Dr. Rupali Karale  
Dr. Supriya Manvi  
Dr. Pavithra

**Agenda Items:**

1. Academic calendar of events to Preparing
2. To track the attendance of BDS and MDS students.
3. To review the syllabus completion of the students
4. To conduct regular internals for undergraduates
5. To conduct pre university examination for the post graduate students
6. To prepare the post graduate students for university examinations
7. Regular conduct of mentor mentee meetings
8. To conduct MDS 2023 orientation program in the month of Nov/Dec
9. To conduct white coat ceremony and orientation program for the coming 1<sup>st</sup> B.D.S students
10. To conduct coming interns orientation program and career counseling programs in the month of Nov/Dec
11. To conduct value added programs
12. Online students feedback to be taken and analyzed
13. Utilization of Library resources

Sl. No.	Action Point	Committee incharge
1	Preparing the academic calendar	Principal and criterion 1 Committee
2	Attendance of BDS and MDS students and postgraduates	Mentors and coordinators

3	To review the syllabus completion of the students	Head of the departments
4	Conduct regular internals for undergraduates	Head of the departments
6	Conduct pre university examination for the post graduate students	Head of the departments
7	To prepare the post graduate students for university examinations	Head of the departments & P.G Coordinators
8	Regular conduct of mentor mentee meetings	criterion V
9	To conduct MDS 2023 orientation program in the month of Nov/Dec	criterion 1
10	To conduct white coat ceremony and orientation for the coming 1 <sup>st</sup> B.D.S students	Criteria 8 & 1
11	To conduct coming interns orientation program and career counseling programs	criterion 1& Alumina association
12	To conduct value added programs	Head of the departments & program coordinators
13	Online students feedback to be taken and analyzed	Principal and criterion 1 Committee

  
 Dr. Sriyatsa G  
 Principal  
**PRINCIPAL**  
 K.L.E. SOCIETY'S  
 INSTITUTE OF DENTAL SCIENCES  
 BANGALORE

K.L.E.S Institute of Dental Sciences, Bengaluru

**Minutes of College Curricular Committee meeting**

**Location:** Principal office

**Date:** 23<sup>rd</sup> Nov 2023

**Time:** 11.00 AM

**Attendees:**

Chairperson: Dr. Srivatsa G

Members: Dr. Praveen B N  
Dr. Madhu K  
Dr. Rajeswari CL  
Dr. Sumitra  
Dr. Srivastava B K  
Dr. Rupali Karale  
Dr. Sphoorthi A Belludi  
Dr. Pavithra

**Agenda Items:**

1. Monitor the quota completion of undergraduates
2. To monitor the attendance of BDS students
3. Preparing the undergraduate students for final exams
4. To monitor the attendance and the quota completion of post graduate students
5. Institutional ethical research committee meeting to be organized for synopsis submission
6. Monitor the online submission of dissertation by MDS 3<sup>rd</sup> Year
7. To Promoting research activities by staff and students
8. To conduct orientation program for the coming Post graduate students
9. To conduct value added programs
10. Continue to conduct Interdepartmental meet
11. Reminder to continue with online feedbacks
12. Collect faculty and alumni feedbacks and analyze

Sl. No.	Action Point	Committee incharge
1	Monitor the quota completion of undergraduates	U.G Coordinators
2	Monitor the attendance of BDS students	U.G Coordinators
3	Undergraduate student- Preparing them for final exams	Head of the departments
4	Monitor attendance, quota completion of post graduate	P.G Coordinators

	students	
5	Institutional ethical research committee meeting to be organized for synopsis submission	IEC committee
6	Monitor the online submission of dissertation by MDS 3 <sup>rd</sup> Year	Head of the departments
7	Promoting research activities by staff and students	Head of the departments
8	Orientation program for the coming Post graduate students	criterion 1
9	value added programs	Head of the departments & program coordinators
10	To conduct Interdepartmental meet	Head of the departments
11	Reminder to continue with online feedbacks	Principal and criterion 1 Committee
12	To collect faculty and alumni feedbacks	Principal and criterion 1 Committee



Dr. Srivatsa G  
Principal

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**INSTITUTE OF DENTAL SCIENCES**  
**BANGALORE.**